

**MINUTES OF THE APRIL 2021
HPLD BOARD MEETING
Presented May 11, 2021**

The Heyworth Public Library Board of Trustees met April 13, 2021, via online video conferencing service Zoom, with Director Lori Urban and board members Dennis Lawyer (president), Kathy Clesson (vice president), Kira Stevens (secretary), Michael Lamb (treasurer), Amy Roehrig, Tami Koch, and Lisa Shaffer present. All votes were conducted by voice roll call.

Absent: None

CORRESPONDENCE | PUBLIC COMMENTS

The board received a notice of annexation from the village of Heyworth.

SECRETARY'S REPORT

K.Stevens provided a report of the minutes of the March 2021 meeting, which were approved and filed for audit.

TREASURER'S REPORT

M.Lamb provided the treasurer's report for March 2021. There were no out-of-ordinary expenses. L.Shaffer moved to accept payables, account balances and transactions as presented; A.Roehrig seconded, and the motion passed unanimously. D.Lawyer moved to approve all fund transfers as presented; K.Clesson seconded, and the motion passed unanimously.

PRESIDENT'S REPORT

The president had no report.

TRUSTEE REPORTS

L.Shaffer and A.Roehrig made a report regarding the progress of compiling evaluation criteria for the library director. Using the presented criteria, they will make an evaluation of L.Urban in the next month or two.

COMMITTEE REPORTS

None

LIBRARIAN'S REPORT

L.Urban made her report. See attached for monthly circulation summaries and the report.

She made a proposal to purchase a new bookshelf in the YA area using gift money. D.Lawyer moved to approve this purchase and T.Koch seconded the motion. The vote passed by unanimous voice roll call vote.

OLD BUSINESS | ACTION ITEMS

The board discussed Chapters 3 and 4 of Serving Our Public 4.0: Standards for Illinois Public Libraries and also discussed examples of other libraries' strategic plan provided by the director prior to the meeting. The board decided to table the discussion of updating the strategic plan until at least Fall 2022 since community involvement would be limited at present given the COVID-19 pandemic.

The board also discussed the library's internet access policy. T.Koch moved to approve

the policy as presented; K.Clesson seconded, and the motion passed by unanimous roll call vote.

The board discussed the proposed updated computer use agreement. A.Roehrig moved to approve the agreement as presented; K.Clesson seconded and the motion passed by unanimous roll call vote.

The board discussed the proposed children's internet safety policy. D.Lawyer moved to approve the policy as presented; M.Lamb seconded and the motion passed by unanimous roll call vote.

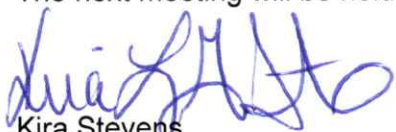
NEW BUSINESS | ACTION ITEMS

The board discussed the budget for the next fiscal year beginning July 2021.

For the next meeting, the board will review and consider updating the library's non-resident card fee.

MEETING ADJOURNED 8:11 pm

The next meeting will be held May 11, 2021.



Kira Stevens
Board Secretary
Heyworth Public Library District

- MINUTES approved on this date: 5-11-21
- MINUTES approved with amendments stapled to this copy on this date: _____