

**MINUTES OF THE SEPTEMBER 2021
HPLD BOARD MEETING
Presented October 12, 2021**

The Heyworth Public Library Board of Trustees met September 14, 2021, at the library. Attending the meeting were Director Lori Urban and board members Dennis Lawyer (president), Tami Koch (vice president), Kira Stevens (secretary), Michael Lamb (treasurer), Kathy Clesson, Amy Roehrig and Lisa Shaffer.

CORRESPONDENCE | PUBLIC COMMENTS

None

BUDGET AND APPROPRIATIONS HEARING

President D.Lawyer declared the FY21-22 B&A hearing open and read the B&A statement aloud. There were no members of the public present. The hearing was closed at 7:08 pm. L.Shaffer moved to approve B&A Ordinance 21-4. A.Roehrig seconded, and a roll call vote was conducted. The motion passed unanimously.

SECRETARY'S REPORT

K.Stevens provided a report of the minutes of the August 2021 meeting, which were approved and filed for audit.

TREASURER'S REPORT

M.Lamb provided the treasurer's report for August 2021. There were three notable or out-of-ordinary expenses and no out-or-ordinary transfers. See the attached Treasurer's Report. K.Clesson moved to accept payables, account balances and transactions as presented; D.Lawyer seconded, and the motion passed unanimously. A.Roehrig moved to approve all fund transfers as presented; L.Shaffer seconded, and the motion passed unanimously.

PRESIDENT'S REPORT

None

TRUSTEE REPORTS

L.Shaffer showed a copy of Corn Belt Energy's leaflet with a story about little free libraries in Illinois, which showcased the HPLD LFL.

COMMITTEE REPORTS

None

LIBRARIAN'S REPORT

L.Urban made her report. See attached for monthly circulation summaries and the report. She also summarized chapter 13 (marketing and promotion) of the Serving Our Public 4.0 requirement for the state per capita grant. She also noted this year's per capita award was received 9-1-21.

OLD BUSINESS | ACTION ITEMS

The board discussed updates to the Freedom of Information Act. K.Stevens moved to accept the act; T.Koch seconded, and the motion passed unanimously.

The board discussed Rules of Conduct Ordinance 14-5. There were no proposed changes. T.Koch moved to approve the ordinance as presented. D.Lawyer seconded, and the motion passed unanimously.

The board discussed the unattended children policy and there were no proposed changes. D.Lawyer moved to approve the policy as presented. K.Stevens seconded, and the motion passed unanimously.

The board discussed Patron Confidentiality Ordinance 11-6 and there were no proposed changes. A.Roehrig moved to approve the ordinance as presented. L.Shaffer seconded, and the motion passed unanimously.

NEW BUSINESS | ACTION ITEMS

On the recommendation of the library's attorney, the board discussed raising the library's tax levy to 109.8 %. After much discussion of the benefits and drawbacks, D.Lawyer moved to raise the levy as recommended. A.Roehrig seconded, and the motion passed unanimously.

MEETING ADJOURNED 7:42 pm

The next meeting will be held October 12, 2021.



Kira Stevens
Board Secretary
Heyworth Public Library District

- MINUTES approved on this date: 10/12/21
- MINUTES approved with amendments stapled to this copy on this date: _____