

**MINUTES OF THE SEPTEMBER 2022  
HPLD BOARD MEETING  
Presented October 11, 2022**

The Heyworth Public Library Board of Trustees met September 13, 2022, at the library. Attending the meeting were director Lori Urban and board members Dennis Lawyer (president), Tami Koch (vice president), Kira Stevens (secretary), Michael Lamb (treasurer) and Kathy Clesson. Absent were Amy Roehrig and Lisa Shaffer.

**CORRESPONDENCE | PUBLIC COMMENTS**

The library received notice from the McLean County board of review regarding a property owner in Heyworth who had requested a property tax reduction.

**SECRETARY'S REPORT**

K.Stevens provided minutes of the August 2022 board meeting, which were approved and filed for audit. There was no other report from the secretary.

**TREASURER'S REPORT**

M.Lamb provided the treasurer's report for August 2022. He reported one notable expense to Hoopla for an advance toward future patron purchases. T.Koch moved to accept expenses, account balances and transactions as presented; K.Clesson seconded, and the motion passed unanimously. There were no notable or out-of-ordinary fund transfers during the month of August. D.Lawyer moved to approve all fund transfers as presented; K.Stevens seconded, and the motion passed unanimously. M.Lamb also reported the library received its annual per capita grant from the Illinois Secretary of State and the fourth levy disbursement.

**PRESIDENT'S REPORT**

None

**TRUSTEE REPORTS**

None

**COMMITTEE REPORTS**

None

**LIBRARIAN'S REPORT**

Refer to the attached librarian's report for details.

Chapter 13 of Serving our Public 4.0 (marketing) was reviewed with the board. The library meets the guidelines presented in the chapter.

**OLD BUSINESS | ACTION ITEMS**

Adoption of the library's disaster plan was tabled until a new facility map could be completed.

The board discussed the library's Freedom of Information Act policy and no changes were suggested. K.Stevens moved to accept the policy as presented; T.Koch seconded and the motion passed unanimously. Next, the board discussed the internet access policy and no changes were suggested. D.Lawyer moved to accept the policy as presented; T.Koch seconded and the motion passed unanimously. Finally, the board discussed the library's tax levy ordinance. The ordinance was updated with the proposed levy amount

so a hearing notice can be published September 29. K.Stevens moved to approve the levy amount; Dennis Lawyer seconded and the motion passed unanimously.

**NEW BUSINESS | ACTION ITEMS**

The board will review the proposed meeting dates for 2023 and will consider a start time of 6:30 pm for the meetings.

**MEETING ADJOURNED** 7:43 pm

The next meeting will be held October 11, 2022, and will include the levy hearing.



Kira Stevens  
Board Secretary  
Heyworth Public Library District

- MINUTES approved on this date: 10/11/22
- MINUTES approved with amendments stapled to this copy on this date: \_\_\_\_\_