

**MINUTES OF THE April 2024  
HPLD BOARD MEETING  
Presented May 2024**

Board members met on April 9, 2024 with Dennis Lawyer (President), Tami Koch (V-President), Michael Lamb (treasurer) Amy Roehrig (secretary), Lori Urban (Library Director), Kathy Clesson, Lisa Shaffer and Kira Stevens present.

Called to order 6:30.

**CORRESPONDENCE | PUBLIC COMMENTS**

- None

**SECRETARY'S REPORT**

- A. Roehrig provided a report of the March 2024 meeting minutes, which were approved and filed for audit. K. Clesson motioned; K. Stevens seconded. The motion passed unanimously.

**TREASURER'S REPORT**

- M. Lamb provided the treasurer's report for March 2024. A. Roehrig moved to accept payables, account balances, and transactions as presented. D. Lawyer seconded; the motion passed unanimously.
- M. Lamb noted the standard transfers had occurred. K. Clesson moved to approve all fund transfers as presented. K. Stevens seconded; the motion passed unanimously.

**PRESIDENT'S REPORT**

- During the April 2025 election, D. Lawyer noted that he would not be running for re-election.

**TRUSTEE REPORTS**

- The little free library at the park is now open, lots of books going in and out.

**COMMITTEE REPORTS**

- None

**LIBRARIAN'S REPORT**

- See attached.
- Per Capita Chapter 6 (Safety) was reviewed. No notable focus points.

**OLD BUSINESS | ACTION ITEMS**

- Library mission statement was reviewed and discussed. K Shaffer motioned to accept mission statement as stated by L. Urban. T. Koch seconded the motion. The motion passed unanimously.
- Library Community Survey – connect each goal with language from the mission statement. Board sets goals then staff can work toward the sub goals and how to accomplish to then presented and approved by board.
  - Expansion of collection
    - Rokus, STEM kits, books suggested by the teen advisory board.
  - Marketing and/or Outreach
    - Logo creation, U of I extension activities for adults, signing kids up for library cards at open houses at the schools.

- The library's Circulation Policy was reviewed and discussed. D. Lawyer motioned to accept the policy as written. L. Shaffer seconded the motion. The motion passed unanimously.
- RSA Consortium was reviewed and discussed. D. Lawyer motioned to approve the IGA with RSA. K. Stevens seconded the motion. The motion passed unanimously.

**NEW BUSINESS | ACTION ITEMS**

- FY 24/25 Budget discussion
  - Proposed levies would total to \$280,500.00
  - Next steps – Dennis & Micheal sit down with Lori to discuss B&A values
- Review non-resident card fees for next meeting.
- L. Shaffer and A. Roehrig will conduct the Director's evaluation prior to next meeting.

**MEETING ADJOURNED. 7:30**

The next meeting will be May 14, at 6:30 p.m.

Amy Roehrig  
Secretary  
Heyworth Public Library District

- MINUTES approved on this date: 5/14/24
- MINUTES approved with amendments stapled to this copy on this date: \_\_\_\_\_