

Heyworth Public Library District

Meeting Agenda

119 E. Main Street, Heyworth, IL 61745
Phone 309-473-2313

May 14, 2024

All citizens are invited to the Heyworth Public Library District Board meetings. Regular meetings are held at 6:30 p.m. on the second Tuesday of each month. There is no December meeting.

- A. Call to order
- B. Roll Call of Trustees
- C. Correspondence, Communications, and Public Comments
- D. Secretary's Report
 - a. Motion to approve minutes of previous board meeting as presented in the board packet.
- E. Treasurer's Report
 - a. Status of Funds
 - b. Approval of Payables and Transfers
- F. President's Report
- G. Reports from Trustees
- H. Librarian's Report
 - a. Circulation and discussion of data and statistics of library usage
 - b. Gifts and Memorials
 - c. Other Items of Interest
 - d. Per Capita Review
- I. Old Business
 - a. Strategic Plan
 - i. Identify goals to be addressed in Strategic Plan
 - b. Motion to approve Non-Resident Card Fee FY 24/25

- c. Director's Evaluation
 - d. FY 24/25 budget discussion
 - i. Review Tentative Budget and Appropriations Ordinance 24-X
 - ii. Discuss payroll line item.
 - 1. Recommendation of 7% increase for all staff, except Storyteller, due to state minimum wage mandate. Storyteller increase to be 3.2% based on COLA.
 - 2. Recommendation of an additional increase to Director's salary on January 1, 2025 to adhere to the minimum salary threshold for an exempt employee.
 - 3. Motion to approve Director's pay increase and the recommended staff increases as a whole.
- J. New Business
- a. Review Banking Ordinance 23-3
 - b. Review Investment of Public Funds Policy
- K. Adjournment
- a. Next Meeting, Tuesday, June 11, 2024, at 6:30 p.m.