

**MINUTES OF THE May 2024  
HPLD BOARD MEETING  
Presented June 2024**

Board members met on May 14, 2024 with Tami Koch (acting president & V-President), Michael Lamb (Treasurer) Amy Roehrig (Secretary), Lori Urban (Library Director), Kathy Clesson, Lisa Shaffer and Kira Stevens present. Dennis Lawyer not present

Called to order 6:31.

**CORRESPONDENCE | PUBLIC COMMENTS**

- Village notified taxing bodies of the following:
  - TIF I is expiring, has been completed
  - TIF VI is being reevaluated.

**SECRETARY'S REPORT**

- A. Roehrig provided a report of the April 2024 meeting minutes, which were approved and filed for audit. L. Shaffer motioned; T. Koch seconded. The motion passed unanimously.

**TREASURER'S REPORT**

- M. Lamb provided the treasurer's report for April 2024. K. Clesson moved to accept payables, account balances, and transactions as presented. K. Stevens seconded; the motion passed unanimously.
- M. Lamb noted the standard transfers had occurred. L. Shaffer moved to approve all fund transfers as presented. K. Stevens seconded; the motion passed unanimously.

**PRESIDENT'S REPORT**

- None

**TRUSTEE REPORTS**

- None

**LIBRARIAN'S REPORT**

- See attached.
- Per Capita Chapter 7 (Collection Management) and 8 (System Member Responsibilities and Resource Sharing) were reviewed. No notable focus points.

**OLD BUSINESS | ACTION ITEMS**

- Strategic Plan
  - L. Urban read the new mission statement for the library.
    - Board needs to approve goals based off the new mission statement. Ideas from L. Urban presented based on collection, marketing, and outreach were provided.
    - Possible addition, optimizing space (study spaces & comfortable seating for reading) or buildings & facilities goal (addition, replacement of old system, building upgrades).
- Non-resident card fee FY 24/25 was K. Clesson moved to approve the non-resident card fee presented. L. Shaffer seconded; the motion passed unanimously.
- The Library Director Evaluation was completed by two trustees.
- L. Urban discussed changing the numbering for ordinances to match the recommendation from the lawyer. Starting the FY24 ordinances they will be sequential numbered in the order in which they are passed each year.

- Review the B & A for FY 24/25
  - Discussed payroll line item and needing to include that in the B & A
    - Staff pay increase of 7% except storyteller who will receive 3.2% on COLA.
    - Additional increase to the Director salary effective 1/1/2025 to adhere to the minimum salary threshold for an exempt employee.
  - T. Koch moved to approve all payroll increases as presented by M. Lamb. K. Stevens seconded; the motion passed unanimously.

#### **NEW BUSINESS | ACTION ITEMS**

- Review Banking Ordinance 23-3
- Review Investment of Public Funds Policy

#### **MEETING ADJOURNED. 7:47**

The next meeting will be June 11, at 6:30 p.m.

Amy Roehrig  
Secretary  
Heyworth Public Library District

- MINUTES approved on this date: 6/11/24
- MINUTES approved with amendments stapled to this copy on this date: \_\_\_\_\_