

**MINUTES OF THE February 2024  
HPLD BOARD MEETING  
Presented March 2024**

Board members met on February 13, 2024. Amy Roehrig (acting President & Secretary), Michael Lamb (Treasurer), Lisa Shaffer, Kathy Clesson, and Lori Urban (Library Director) were present. Absent Dennis Lawyer (President), Tami Koch (V-President), and Kira Stevens.

Called to order 6:32 pm.

**CORRESPONDENCE | PUBLIC COMMENTS**

- None

**SECRETARY'S REPORT**

- A. Roehrig provided a report of the January 2024 meeting minutes, which were approved and filed for audit. L. Shaffer motioned; M. Lamb seconded. The motion passed unanimously.

**TREASURER'S REPORT**

- M. Lamb provided the treasurer's report for January 2024. For January 2024 there were two out-of-ordinary expenses (Advantage Archives \$2100.00 [Digitization of newspapers & Federal Companies \$825.00 [storage cart rental]). A. Roehrig moved to accept payables, account balances, and transactions as presented. K. Clesson seconded; the motion passed unanimously.
- M. Lamb noted the standard transfers had occurred. L. Shaffer moved to approve all fund transfers as presented. K. Clesson seconded; the motion passed unanimously.

**PRESIDENT'S REPORT**

- None

**TRUSTEE REPORTS**

- None

**COMMITTEE REPORTS**

- None

**LIBRARIAN'S REPORT**

- See attached.

**OLD BUSINESS | ACTION ITEMS**

- Administrative Succession Plan updates were reviewed. M. Lamb motioned to approve the plan and L. Shaffer seconded; the motion passed unanimously.

**NEW BUSINESS | ACTION ITEMS**

- Strategic Plan
  - o Review Mission Statement
  - o Review themes/categories noted in Community survey and by staff.
- Review exhibits and display policy.

**MEETING ADJOURNED.** 6:56 pm

The next meeting will be March 12, 2024, at 6:30 p.m.



Amy Roehrig  
Secretary  
Heyworth Public Library District

- MINUTES approved on this date: 3/12/24
- MINUTES approved with amendments stapled to this copy on this date: \_\_\_\_\_