

**MINUTES OF THE June 2024
HPLD BOARD MEETING
Presented July 2024**

Board members met on June 11, 2024 with Dennis Lawyer (President), Tami Koch (V-President), Michael Lamb (Treasurer) Amy Roehrig (Secretary), Lori Urban (Library Director), Kathy Clesson, and Kira Stevens present. Lisa Shaffer not present.

Called to order 6:37.

CORRESPONDENCE | PUBLIC COMMENTS

- Letter from Office of the Secretary of State awarding the Library a Per Capita Grant of \$8,124.44.

SECRETARY'S REPORT

- A. Roehrig provided a report of the May 2024 meeting minutes, which were approved and filed for audit. T. Koch motioned; K. Stevens seconded. The motion passed unanimously.
- Also noted were no closed sessions for the last six months of FY 2023/2024.

TREASURER'S REPORT

- M. Lamb provided the treasurer's report for May 2024. K. Stevens moved to accept payables, account balances, and transactions as presented and recognized two out-of-ordinary expenses; Heyl Royster for lawyer services (\$120.00) and DEMCO for library carts (\$1,224.94). T. Koch seconded; the motion passed unanimously.
- M. Lamb noted the standard transfers had occurred. A, Roehrig moved to approve all fund transfers as presented. D. Lawyer seconded; the motion passed unanimously.

PRESIDENT'S REPORT

- None

TRUSTEE REPORTS

- None

LIBRARIAN'S REPORT

- See attached.
- Per Capita Grant Review Chapters 9 & 10

OLD BUSINESS | ACTION ITEMS

- Strategic Plan - next steps
 - We identified our four goals, and A. Roehrig motioned to accept the goals as written. K.Stevens seconded; the motion passed unanimously.
 - D. Lawyer noted that these goals need to be at the forefront of decision making, was suggested quarterly updates on the progress of the strategic plan goals.
 - L. Urban will develop a document for the Board to begin working on the details of the strategic plan.
- L. Urban suggested keeping about a quarter of our yearly projected expenses in the General Fund when money gets moved to the Special Reserve. The director was recommended to update the tentative budget to reflect the suggestion.
 - D. Lawyer motions to adopt the tentative budget. K. Clesson seconded, motion was unanimously passed.

- The tentative budget will be made available to the public for review. A B&A hearing notice will be published in the Buzz (June 27, 2024) and B&A Hearing is set for August 13, 2024.
- No changes were made to the Banking Ordinance 23-3
- No changes were made to the Investment of Public Funds Policy

NEW BUSINESS | ACTION ITEMS

- Review Special Reserve Ordinance 11-1
- Review Special Reserve Plan Ordinance 13-2

MEETING ADJOURNED 7:23 p.m.

The next meeting will be July 9, at 6:30 p.m.

Amy Roehrig
Secretary
Heyworth Public Library District

- MINUTES approved on this date: 7/9/24
- MINUTES approved with amendments stapled to this copy on this date: _____