

**MINUTES OF THE July 2024
HPLD BOARD MEETING
Presented August 2024**

Board members met on July 9, 2024 with Dennis Lawyer (President), Tami Koch (V-President), Amy Roehrig (Secretary), Lori Urban (Library Director), Kathy Clesson, and Lisa Shaffer present. Kira Stevens and Michael Lamb not present.

Called to order 6:31.

CORRESPONDENCE | PUBLIC COMMENTS

- None

SECRETARY'S REPORT

- A. Roehrig provided a report of the June 2024 meeting minutes, which were approved and filed for audit. T. Koch motioned; L. Shaffer seconded. The motion passed unanimously.

TREASURER'S REPORT

- L. Urban provided the treasurer's report for June 2024. A. Roehrig moved to accept payables, account balances, and transactions as presented; there were no out-of-ordinary expenses. K. Clesson seconded; the motion passed unanimously.
- L. Urban noted the standard transfers had occurred. L. Shaffer moved to approve all fund transfers as presented. D. Lawyer seconded; the motion passed unanimously.
- D. Lawyer motioned to move 10% of Director's Salary, in the amount of \$5,633.16, and the Janitor's Salary, in the amount of \$385.01, for a total of \$6,018.17. T. Koch moved to accept the motion, L. Shaffer seconded; the motion passed unanimously.

PRESIDENT'S REPORT

- D. Lawyer noted a photographic geneologist who had reached out to him.
- T. Koch and K. Clesson were appointed to conduct the annual Secretary's Audit.
- A. Roehrig (Secretary) and L. Urban (director) were designated as FOIA officers
- A. Roehrig (Secretary) was designated the OMA officer

TRUSTEE REPORTS

- L. Shaffer noted that the Little Free Library has a new barn quilt.

LIBRARIAN'S REPORT

- See attached.
- Per Capita Grant has been received
- Review Chapter 11 - all items on the checklist are marked as being provided

OLD BUSINESS | ACTION ITEMS

- D. Lawyer motioned to accept the Strategic Plan as written. A. Roehrig seconded. The motion passed unanimously.
- Reviewed the Tentative B & A for the August 13, 2024 meeting
- No changes were made to Special Reserve Ordinance 11-1
- No changes were made to Special Reserve Plan Ordinance 13-2

NEW BUSINESS | ACTION ITEMS

- Review Disaster Plan
- Review Programming Policy
- Review Reference Policy

MEETING ADJOURNED 7:23 p.m.
The next meeting will be August 13, at 6:30 p.m.

Amy Roehrig
Secretary
Heyworth Public Library District

- MINUTES approved on this date: 8/13/24
- MINUTES approved with amendments stapled to this copy on this date: _____