

Heyworth Public Library District

Board Meeting Agenda
119 E. Main Street, Heyworth, IL 61745
Phone 309-473-2313

October 8, 2024

All citizens are invited to the Heyworth Public Library District Board meetings. Regular meetings are held at 6:30 p.m. on the second Tuesday of each month. There is no December meeting.

- A. Call to order
- B. Roll Call of Trustees
- C. Correspondence, Communications, and Public Comments
- D. Secretary's Report
 - a. Motion to approve minutes of previous board meeting as presented in the board packet.
- E. Treasurer's Report
 - a. Status of Funds
 - b. Approval of Payables and Transfers
 - c. Discuss and approve an updated Online Business Banking Agreement with First State Bank & Trust
 - i. Designate an administrator of Online Business Services with FSB.
 - ii. Agreement requires signatures from all signers on the accounts.
- F. President's Report
- G. Reports from Trustees
- H. Librarian's Report
 - a. Circulation and discussion of data and statistics of library usage
 - b. Gifts and Memorials
 - c. Other Items of Interest
 - d. Per Capita Review
- I. Old Business
 - a. Review Freedom of Information Act Policy.
 - b. Review Establishing Meeting Dates Ordinance 24-3.
 - c. Discuss designing a logo for the Library.

J. New Business

- a. Review Meeting Room Policy.

K. Adjournment

- a. Next Meeting, Tuesday, November 12, 2024, at 6:30 p.m.