

Board Meeting Agenda  
119 E. Main Street, Heyworth, IL 61745  
Phone 309-473-2313

**February 11, 2025**

All citizens are invited to the Heyworth Public Library District Board meetings. Regular meetings are held at 6:30 p.m. on the second Tuesday of each month. There is no December meeting.

- A. Call to order
- B. Roll Call of Trustees
- C. Correspondence, Communications, and Public Comments
- D. Secretary's Report
  - a. Motion to approve minutes of previous board meeting as presented in the board packet.
- E. Treasurer's Report
  - a. Status of Funds
  - b. Approval of Payables and Transfers
- F. President's Report
- G. Reports from Trustees
- H. Librarian's Report
  - a. Circulation and discussion of data and statistics of library usage
  - b. Gifts and Memorials
  - c. Other Items of Interest
  - d. Per Capita Review
- I. Old Business
  - a. None
- J. New Business
  - a. Consider new Animals Policy.
  - b. Review updates to Employee Handbook.
    - i. Equal Employment Opportunity Policy
    - ii. Non-Discrimination and Anti-Harassment Policy
- K. Adjournment
  - a. Next Meeting, Tuesday, March 11, 2025, at 6:30 p.m.