

**MINUTES OF THE January 2025  
HPLD BOARD MEETING  
Presented February 2025**

Board members met on January 14, 2025. Dennis Lawyer (President), Tami Koch (V-President), Michael Lamb (Treasurer), Amy Roehrig (Secretary), Lori Urban (Library Director), Kathy Clesson, Kira Stevens, and Lisa Shaffer were present.

Called to order 6:31.

**CORRESPONDENCE | PUBLIC COMMENTS**

- none

**SECRETARY'S REPORT**

- A. Roehrig provided a report of the November 2024 meeting minutes, which were approved and filed for audit. L.Shaffer motioned; D. Lawyer seconded. The motion passed unanimously.

**TREASURER'S REPORT**

- M. Lamb provided the treasurer's report for November AND December 2024. K.Clesson moved to accept payables, account balances, and transactions no out of ordinary expenses were noted. K Stevens seconded; the motion passed unanimously.
- M. Lamb noted the standard transfers had occurred. A.Roehrig moved to approve all fund transfers as presented. L.Shaffer seconded; the motion passed unanimously.
  - o The pledge letter for collateral was received for November on 12/11/24.
  - o Final tax distribution received 11/25/2024
  - o The pledge letter for collateral was received for December on 1/13/2025.

**PRESIDENT'S REPORT**

- none

**TRUSTEE REPORTS**

- none

**LIBRARIAN'S REPORT**

- See attached.
- Highlights:
  - o Certification of Ballot for trustees are set for April election
  - o STEM kits are popular
  - o L.Urban completed a weeding of the collection of books that had not circulated in over 5 years.
  - o Elementary art displaying is going well and bringing families into the library
- Per Capita Grant application is due January 30. Will start to review for next year in February.

**OLD BUSINESS | ACTION ITEMS**

- Reviewed the options for a library logo
  - o Proposal A with the darker red was chosen for the official Heyworth Library logo.
- Reviewed routine banking procedures
  - o K. Steven motioned to approve with new language. K.Clesson seconded. Motion passed unanimously.

## NEW BUSINESS | ACTION ITEMS

- Director's salary increase
  - Increase was discussed and the Board decided to maintain the originally agreed upon increase to L.Urban's salary noted for January 1, 2025.
- Firewall licensing with Brick Tech Group
  - Discussion of purchasing a firewall license for \$1,200/year.
  - A.Roehrig motion. K.Stevens seconded. Motion passed unanimously.

## MEETING ADJOURNED 7:00 p.m.

The next meeting will be on February 11, at 6:30 p.m.

Amy Roehrig  
Secretary  
Heyworth Public Library District

- MINUTES approved on this date: 2-11-25
- MINUTES approved with amendments stapled to this copy on this date: \_\_\_\_\_