



Library Board of Trustees Meeting  
Community Room, Heyworth Public Library  
119 E Main Street, Heyworth, IL 61745  
Tuesday, March 11, 2025, 6:30 p.m.

### **Agenda**

1. Call to Order
2. Roll Call
3. Correspondence, Communications, and Public Comments
4. Secretary's Report
  - a. Motion to approve minutes of previous board meeting as presented in the board packet.
5. Treasurer's Report
  - a. Review Account Balances
  - b. Motion to approve payables, account balances, and transactions as presented in the board packet.
  - c. Motion to approve transfers as presented in the board packet.
  - d. Other Items of Interest
6. President's Report
7. Reports from Trustees
8. Director's Report
  - a. Circulation and Statistics of Library Usage
  - b. Gifts and Memorials
  - c. Other Items of Interest
  - d. Per Capita Review
9. Old Business
  - a. Approve Animals Policy
  - b. Approve Updates to Employee Handbook
    - i. Equal Employment Opportunity Policy
    - ii. Non-Discrimination and Anti-Harassment Policy

10. New Business

- a. Review Material Selection and Collection Development Policy

11. Adjournment

- a. Next Meeting, Tuesday, April 8, 2025, at 6:30 p.m.