

**MINUTES OF THE February 2025
HPLD BOARD MEETING
Presented March 2025**

The Heyworth Public Library Board of Trustees met February 11, 2025 at the library. Attending the meeting were director, Lori Urban and board members Dennis Lawyer (president), Tami Koch (vice president), Michael Lamb (treasurer), Kathy Clesson, Kira Stevens and Lisa Shaffer. Absent were Amy Roehrig

CORRESPONDENCE | PUBLIC COMMENTS

None

SECRETARY'S REPORT

L. Shaffer provided a report of the minutes of the January 2025 meeting which were approved and filed for audit. T. Koch motioned, D. Lawyer seconded and the motion passed unanimously.

TREASURER'S REPORT

M. Lamb provided the treasurer's report for February 2025. L. Shaffer moved to accept all payables, account balances and transactions as presented and T. Koch seconded and the motion passed unanimously. K. Clesson moved to accept the transfers as presented and D. Lawyer seconded and the motion passed unanimously.

PRESIDENT'S REPORT

None

TRUSTEE REPORTS

None

LIBRARIAN'S REPORT

See attached librarian's report.

Highlights:

- Logo is added to website, Facebook, Hoopla and will be added to RSA soon.
- A year round change of Tuesday hours to become 1-8 was proposed by Director Lori Urban. The board has advised L. Urban to proceed with the permanent hour change effective immediately..

OLD BUSINESS | ACTION ITEM

None

NEW BUSINESS | ACTION ITEMS

Animal Policy

- A need for a Animals Policy was brought up due to someone who was requesting to bring a dog into the library. A policy will provide clear guidelines for patrons and staff when this situation arises in the future. This policy will be reviewed and voted on at March 2025 meeting.

Handbook updates to the Equal Opportunity Policy and the Non-Discrimination and Anti-Harrasment Policy were made and will be voted on at March 2025 meeting.

MEETING ADJOURNED 7:18 pm

The next meeting will be held Tuesday, March 11, 2025

Lisa Shaffer
Trustee
Heyworth Public Library District

- MINUTES approved on this date: 3/11/25
- MINUTES approved with amendments stapled to this copy on this date _____