



Library Board of Trustees Meeting  
Community Room, Heyworth Public Library  
119 E Main Street, Heyworth, IL 61745  
Tuesday, May 13, 2025, 6:30 p.m.

### **Agenda**

1. Call to Order
2. Roll Call
3. Correspondence, Communications, and Public Comments
4. Secretary's Report
  - a. Motion to approve minutes of previous board meeting as presented in the board packet.
5. Treasurer's Report
  - a. Review Account Balances
  - b. Motion to approve payables, account balances, and transactions as presented in the board packet.
  - c. Motion to approve transfers as presented in the board packet.
  - d. Other Items of Interest
6. President's Report
7. Recognition of Dennis Lawyer's 25 years of service as a member of the Heyworth Public Library Board of Trustees by Vice-President, Tami Koch.
8. Recognition of Michael Lamb's 12 years of service as a member of the Heyworth Public Library Board of Trustees by Vice-President, Tami Koch.
9. Reports from Trustees
10. Director's Report
  - a. Circulation and Statistics of Library Usage
  - b. Gifts and Memorials
  - c. Other Items of Interest
  - d. Per Capita Review
11. Old Business

- a. Non-Resident Card Fee FY 25/26
  - i. *Recommended action: Motion to approve Non-Resident Card Fee*
- b. Director's Evaluation
- c. FY 25/26 budget discussion
  - i. Review Tentative Budget and Appropriations Ordinance 25-1
  - ii. Discuss payroll line item.
    - 1. Recommendation of 2.5% increase for all staff.
      - a. *Recommended action: Motion to approve the Director's pay increase and the recommended staff increases as a whole.*

## 12. New Business

- a. Review Banking Ordinance
- b. Review Investment of Public Funds Policy

## 13. Adjournment

- a. Next Meeting, Tuesday, June 10, 2025, at 6:30 p.m.