

Library Board of Trustees Meeting Minutes

The Library Board of Trustees convened at 6:30 p.m., April 8, 2025.
President Dennis Lawyer called the meeting to order.

Roll Call

Attendee	Title	Status
Dennis Lawyer	President	Present
Tami Koch	Vice-President	Absent
Amy Roehrig	Secretary	Present
Michael Lamb	Treasurer	Present
Kathleen Clesson	Trustee	Present
Lisa Shaffer	Trustee	Present
Kira Stevens	Trustee	Present

Staff present: Lori Urban, Director

Correspondence, Communications, and Public Comments

Village of Downs provided a notification of a Joint Review Board meeting focused on TIF districts for April 8 at 5:00 p.m.

Received communication from IL State Librarian, Alexi Giannoulis concerning IMLS funding cuts due to a Presidential executive order elimination of seven agencies, one that funds libraries in Illinois.

Secretary's Report

Trustee L. Shaffer made a motion, seconded by Trustee K. Stevens, to approve the minutes of the previous board meeting as presented. Motion carried (6-0).

Treasurer's Report

Trustee A. Roehrig made a motion, seconded by Trustee K. Clesson, to approve all account balances, payables, and transactions as presented. Motion carried (6-0).

Trustee Lamb also noted that there were no out-of-ordinary expenses for the month of March.

Trustee D. Lawyer made a motion, seconded by Trustee L. Shaffer, to approve all transfers as presented. Motion carried (6-0).

President's Report

D. Lawyer noted that he has two more Board meetings, and welcomed the incoming new Board members.

Comments by Trustees

No reports from the Trustees

Director's Report

See Attached Director's Report

Highlights:

- Digital Equity Grant application was submitted by Bloomington Public Library on March 20.
- L. Urban noted several items in which she works on as time permits along with areas of attention for grounds and maintenance.
- Per Capita Chapter 6 (Safety). L. Urban noted that we are meeting the needs for items on the Safety Checklist.
 - We do have a NARCAN kit for emergency personnel.

Old Business

Material Selection and Collection Policy

Reviewed the policy and no changes were made.

New Business

FY 25/26 budget discussion

- Review 2024 Levy Computation Report
- L. Urban provided a timeline for Budget and Appropriations process
- L. Shaffer and A. Roehrig will conduct the Director's Evaluation prior to the May Board meeting.

Review Reciprocal User Fee Policy

D. Lawyer and Director Urban briefly reviewed the proposed revisions to the policy.

Adjournment

President Dennis Lawyer adjourned the meeting at 7:14 p.m.

Minutes approved on 6/13/25

Minutes approved with amendments stapled to this copy on _____