



## Library Board of Trustees Meeting Minutes

The Library Board of Trustees convened at 6:30 p.m., May 13, 2025.  
President Dennis Lawyer called the meeting to order.

### Roll Call

Attendee	Title	Status
Dennis Lawyer	President	Present
Tami Koch	Vice-President	Present
Amy Roehrig	Secretary	Present
Michael Lamb	Treasurer	Present
Kathleen Clesson	Trustee	Present
Lisa Shaffer	Trustee	Present
Kira Stevens	Trustee	Present

Staff present: Lori Urban, Director  
Member of the community: Anne Pickett

### Correspondence, Communications, and Public Comments

There was no correspondence, communications, or public comments.

### Secretary's Report

Trustee K. Clesson made a motion, seconded by Trustee K. Stevens, to approve the minutes of the previous board meeting as presented. Motion carried (7-0).

### Treasurer's Report

Trustee L. Shaffer made a motion, seconded by Trustee K. Clesson, to approve all account balances, payables, and transactions as presented. Motion carried (7-0).

Trustee A. Roehrig made a motion, seconded by Trustee D. Lawyer, to approve all transfers as presented. Motion carried (7-0).

Trustee Lamb also noted that there was one out-of-ordinary expense for replacement of computers by Brick Technology Group, LLC.

### President's Report

President Lawyer stated that he appreciated the reception for the trustees who are leaving the Heyworth Public Library Board.

T. Koch made a motion, seconded by Trustee K. Stevens, to approve the following Resolutions:

Resolution 25-1 in Recognition of Dennis Lawyer for 25 years of service as a member of the Heyworth Library Board of Trustees.

Resolution 25-2 in Recognition of Michael Lamb for 12 years of service as a member of the Heyworth Library Board Board of Trustees.

#### Comments by Trustees

There were no comments by Trustees

#### Director's Report

Director Urban shared that Summer Reading is ready to be launched on May 19th at 10:00 a.m. She also noted this summer's sponsors. The new logo is launched, including new library cards. See attached notes for more detail. Per Capita Grant Chapter 7 (Collection Management) and Chapter 8 (System Member Responsibilities and Resource Sharing) were reviewed and standards are met for both checklists.

#### Old Business

##### Non-Resident Card Fee FY 25/26

Director Urban briefly reviewed the proposed policy.

Trustee K. Cleson made a motion, seconded by Trustee L. Shaffer, to approve the policy as presented. Motion carried (7-0).

##### Director's Evaluation

Evaluation was completed and shared to the Board by trustees, L. Shaffer and A. Roehrig.

#### Budget FY 25-26

##### Review Tentative Budget and Appropriations Ordinance 25-1

Director Urban reviewed the proposed B & A Ordinance 25-1.

Trustee A. Roehrig made a motion, seconded by Trustee L. Shaffer, to approve the Director's pay increase and the recommended staff increases as presented. Motion carried (7-0).

#### New Business

Discussion of Banking Ordinance

Director Urban briefly reviewed the proposed revisions to the policy.

Discussion of Investment of Public Funds Policy

Director Urban briefly reviewed the proposed revisions to the policy.

Adjournment

President Dennis Lawyer adjourned the meeting at 7:03 p.m.

Minutes approved on 6/10/25

Minutes approved with amendments stapled to this copy on \_\_\_\_\_