



Library Board of Trustees Meeting
Community Room, Heyworth Public Library
119 E Main Street, Heyworth, IL 61745
Tuesday, October 14, 2025, 6:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Correspondence, Communications, and Public Comments
4. Secretary's Report
 - a. *Recommended action: Motion to approve minutes of previous board meeting as presented in the board packet.*
5. Treasurer's Report
 - a. Review Account Balances, Payables, and Transactions
 - b. Review Transfers
 - i. *Recommended action: Motion to approve payables, account balances, transactions, and transfers as presented in the board packet.*
 - c. Review Quarterly Reports
6. President's Report
7. Reports from Trustees
8. Director's Report
 - a. Circulation and Statistics of Library Usage
 - b. Gifts and Memorials
 - c. Other Items of Interest
 - d. Per Capita Review
9. Unfinished Business
 - a. Freedom of Information Act Policy
 - b. Establishing Meeting Dates Ordinance 25-3
 - c. Capital Asset Plan discussion.

10. New Business

- a. Update Succession Plan
- b. Update Social Media Policy

11. Adjournment

- a. Next Meeting, Tuesday, November 18, 2025, at 6:30 p.m.
 - i. Reminder that this is the third Tuesday due to the Library being closed on Veterans Day.