



Library Board of Trustees Meeting  
119 E Main Street, Heyworth, IL 61745  
Tuesday, March 10, 2026, 6:30 p.m.

### Agenda

1. Call to Order
2. Roll Call
3. Correspondence, Communications, and Public Comments
  - a. Invitation to Business Meeting at Heyworth Village Hall on March 11
4. Secretary's Report
  - a. *Recommended action: Move to approve minutes as presented.*
5. Treasurer's Report
  - a. Review Account Balances, Payables, and Transactions
    - i. *Recommended action: Move to approve account balances, payables, and transactions as presented.*
  - b. Review Transfers
    - i. *Recommended action: Move to approve transfers as presented.*
  - c. Other Items of Interest
6. President's Report
7. Reports from Trustees
8. Director's Report
  - a. Circulation and Statistics of Library Usage
  - b. Gifts and Memorials
  - c. Other Items of Interest
  - d. Per Capita Review
9. Unfinished Business
  - a. Capital Asset Plan
    - i. *Recommended action: Move to approve the Capital Asset Plan as a strategic framework that includes a list of projects prioritized over the next 10 years.*
  - b. Donation Policy
    - i. *Recommended action: State in the minutes that the policy was reviewed and no further action is needed.*
  - c. Photography and Video Policy
    - i. *Recommended action: State in the minutes that the policy was reviewed and no further action is needed.*
10. New Business
  - a. Discuss reupholstering the chairs around the conference table, in the lobby area, and on the adult side of the Library. (Action Item)
    - i. *Recommended action: Move to accept the estimates from Paul's Upholstery.*
11. Adjournment
  - a. Next Meeting, Tuesday, April 14, 2026, at 6:30 p.m.