



Library Board of Trustees Meeting
119 E Main Street, Heyworth, IL 61745
Tuesday, April 14, 2026, 6:30 p.m.

Agenda

1. Call to Order
2. Roll Call
3. Correspondence, Communications, and Public Comments
 - a. Invitation to Business Meeting at Heyworth Village Hall on March 11
 - b. Thank you note from Regan Deering, State Representative, for hosting Mobile DMV.
4. Secretary's Report
 - a. *Recommended action: Note that the March meeting was cancelled due to severe weather. Move to approve minutes from the February meeting as presented.*
5. Treasurer's Report
 - a. Review Account Balances, Payables, and Transactions for February.
 - i. *Recommended action: Move to approve account balances, payables, and transactions as presented.*
 - b. Review Transfers for February.
 - i. *Recommended action: Move to approve transfers as presented.*
 - c. Review Account Balances, Payables, and Transactions for March.
 - i. *Recommended action: Move to approve account balances, payables, and transactions as presented.*
 - d. Review Transfers for March.
 - i. *Recommended action: Move to approve transfers as presented.*
 - e. Other Items of Interest
6. President's Report
7. Reports from Trustees
8. Director's Report
 - a. Circulation and Statistics of Library Usage
 - b. Gifts and Memorials
 - c. Other Items of Interest
 - d. Per Capita Review
9. Unfinished Business
 - a. Capital Asset Plan
 - i. *Recommended action: Move to approve the Capital Asset Plan as a strategic framework that includes a list of projects prioritized over the next 10 years.*
 - b. Donation Policy
 - i. *Recommended action: State in the minutes that the policy was reviewed and no further action is needed.*
 - c. Photography and Video Policy
 - i. *Recommended action: State in the minutes that the policy was reviewed and no further action is needed.*

10. New Business

- a. Discuss reupholstering the chairs around the conference table, in the lobby area, and on the adult side of the Library. (Action Item)
 - i. *Recommended action: Move to accept the estimates from Paul's Upholstery.*
- b. Discuss estimates from RW Painting and Sundown Exteriors in considering repainting the building's exterior vs. installing siding.
- c. Review Non-Resident Card Fee FY 26/27
- d. FY 26/27 Budget discussion
 - i. Review 2025 Levy Computation Report.
 - ii. Discuss amount to be levied for FY 26/27.
 - iii. Review timeline for budget and levy process.
- e. Appoint two trustees to conduct the Director's evaluation before the next meeting.

11. Adjournment

- a. Next Meeting, Tuesday, May 12, 2026, at 6:30 p.m.