



Heyworth Public Library District
Board of Trustees Meeting Minutes, August 11, 2026

The Library Board of Trustees convened at 6:32 p.m.
President K. Stevens called the meeting to order.

Roll Call

Kira Stevens	President	Present
Tami Koch	Vice-President	Present
Lisa Shaffer	Secretary	Present
Amy Roehrig	Treasurer	Present
Kathleen Clesson	Trustee	Absent-Arrived 6:48
Wendy Hadden	Trustee	Present
Anne Pickett	Trustee	Present

Staff present: Lori Urban, Director

Correspondence, Communications, and Public Comments

None

Budget & Appropriation Hearing FY 26/27 (Ordinance 26-1)

A public hearing on the proposed budget and appropriations for FY 26/27 opened at 6:33 p.m.
No members of the public were in attendance. The public portion of the hearing closed at 6:34 p.m.
Trustee L. Shaffer moved to approve Ordinance 26-1; it was seconded by Trustee A. Roehrig

Roll call vote was taken and unanimously approved.

K. Stevens	Yes
T. Koch	Yes
L. Shaffer	Yes
A. Roehrig	Yes
K. Clesson	Absent
W. Hadden	Yes
A. Pickett	Yes

Secretary's Report

Trustee T. Koch made a motion, seconded by Trustee W. Hadden, to approve the minutes of the previous board meeting as presented. Motion carried (6-0).

Treasurer's Report

Trustee K. Stevens made a motion, seconded by Trustee A. Pickett, to approve all account balances, payables, and transactions as presented for July 2026. Motion carried (6-0).

Trustee L. Shaffer made a motion, seconded by Trustee T. Koch, to approve all transfers as presented for July 2026. Motion carried (6-0).

Trustee K. Stevens made a motion to transfer unexpended FY 25/26 General Fund revenue in the amount of \$43,354.80 to the Special Reserves, seconded by Trustee T. Koch, as presented. Motion carried (6-0).

Pledge Letter for additional collateral was received on August 10, 2026.

President's Report

None

Comments by Trustees

None

Director's Report

Director L. Urban reported that the Summer Reading program concluded with a higher number of participants than last year. The Weblinx project is progressing and should have some website content for us in the next week. The Annual Treasurer's Report (Receipts and Disbursements) for 25/26 has been completed, signed, and notarized. It will be published in The Buzz next week. The IPLAR for 25/26 is complete and will be submitted electronically after the August Board meeting. FOIA and OMA training for the year has been completed. RW Vandegraft Painting will begin work on exterior of building and roof later this week. Paul's Upholstery finished the chairs on July 29.

Reviewed the Programming chapter for the Per Capita Grant. All core standards are met.

Unfinished Business

Trustee A. Roehrig made a motion to accept the Disaster Plan as presented; it was seconded by Trustee K Clesson. Motion carried (7-0).

New Business

Levy Ordinance 26-2 changes were discussed.

Review Internet Access Policy

Review Children's Internet Safety Policy

Review Computer Use Agreement

Review Unattended Children Policy

Adjournment

President K. Stevens adjourned the meeting at 6:56 p.m.

The next meeting will be Tuesday, September 8, 2026, at 6:30 p.m.